



STATE OF DELAWARE  
DEPARTMENT OF FINANCE  
**DIVISION OF ACCOUNTING**

540 SOUTH DUPONT HIGHWAY  
THOMAS COLLINS BUILDING (D570C), SECOND FLOOR, SUITE 3  
DOVER, DELAWARE 19901

FAX: (302) 744-1045

TELEPHONE: (302) 744-1035

**MEMORANDUM**

**#07-05**

**TO:** All Department and School Fiscal Officers

**FROM:** Trisha L. Neely, Director

**DATE:** August 3, 2006

**SUBJECT: DIRECT ENERGY INVOICES**

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Direct Energy is including on their invoices a charge for "Gross Receipts Reimbursement". Current information indicates that this charge is likely to be determined to be improper.

Effective immediately state organizations are directed to deduct the gross receipts reimbursement amount that is shown on your invoice as a separate line item from all payments to Direct Energy.

You will be notified once the clarification with Direct Energy has been finalized and whether the State is liable for this reimbursement. Appropriate adjustments will then be made to the invoices.

Please contact Phyllis Jurczak at 302-744-1052 if you have any questions.

Cc: Karen Field Rogers, Director, Fiscal Operations  
Kim Wheatley, Senior Fiscal & Policy Analyst  
Robert Furman, Director, Facilities Management